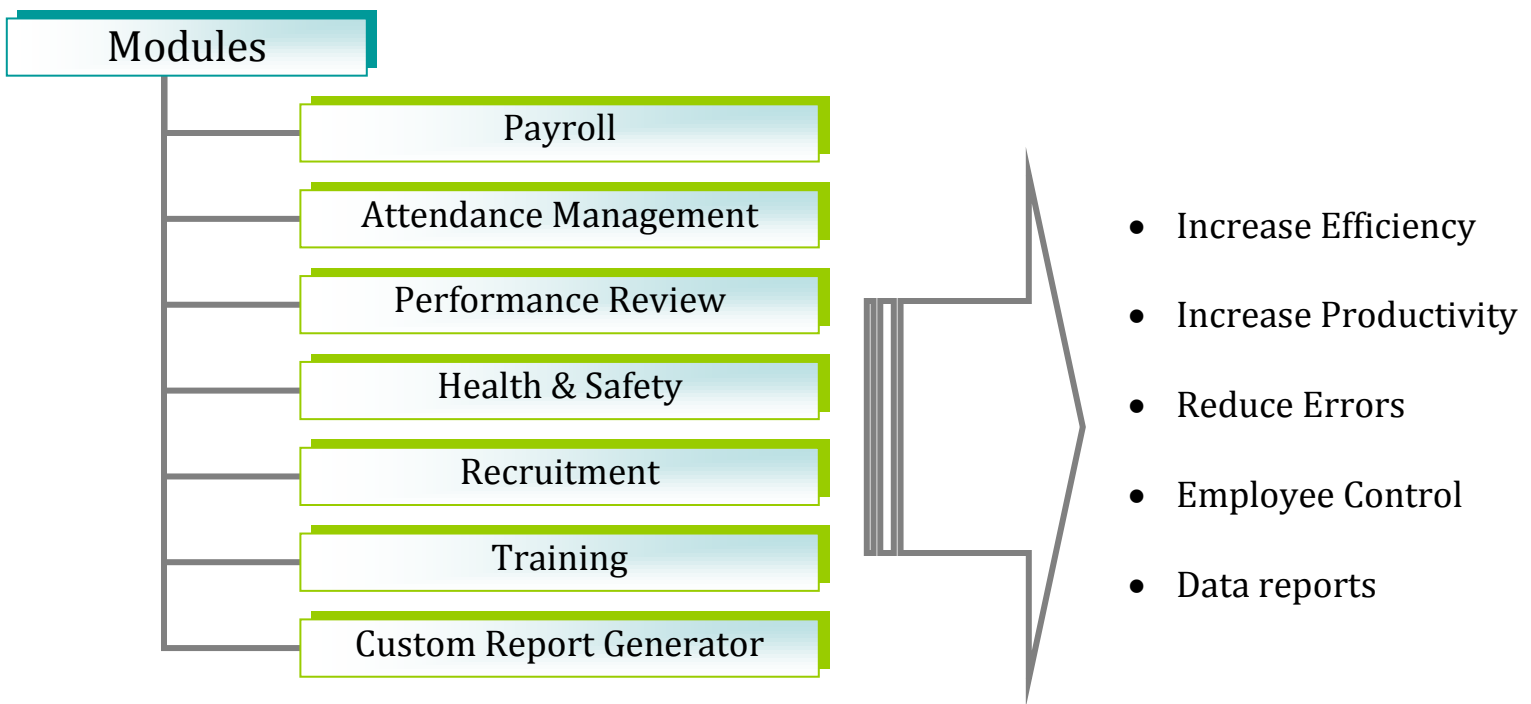


RAMUS® Enterprise

(Human Resource Management System)



Payroll & HR:

- Processing of Clocked and Non Clocked employees. (Clocked are paid by the number of hours worked and Non Clocked are with fixed salary)
- Capability to connect to Biometric Fingerprint System / Swipe Card / Proximity Card System to automatically collect time and attendance details.
- Ability to process weekly/ Fortnightly/ Monthly paid employees.
- User modifiable system parameters allow the users to setup the system to suit the law changes in terms of tax and labour.
- Ability to export all reports to various file formats including Excel, Word, Text, RTF and HTML.
- All statutory returns in terms of every employee are generated automatically.
- EDF and Tax return for each employee is printed by the system using the data present in the database without further input.
- Employee's qualifications, previous experience, references etc are kept for immediate retrieval and reviewing.
- A computer file whether it is an employees Resume or Job application can be attached to the employee file and viewed through the system any time.
- An employee's area of skills and interests can be entered and queried at will.
- Details of the dependents of an employee are kept along with the details and contact of the person to be contacted on emergencies.
- A comprehensive career history of an employee is available at the click of a button a great help in evaluating performance. The data here is partly generated automatically and the rest can be input from time to time.

RAMUS® Enterprise

(Human Resource Management System)

- Notes and remarks on an employee can be entered from time to time and can be reviewed when required.
- All the leaves taken by an employee including the unpaid leave can be queried.
- Online Leave Application and Approval with Email notification
- Sending of Payslip by the system to users wanting to receive Payslip by Email
- Employees can be listed in several ways by providing parameters such as salary, experience, age, city they are coming from etc.
- Capability to define job descriptions for various job categories and attach them to each employee.
- Employee file also keeps to whom he/she is reporting to thus a list of all those reporting to a particular supervisor / manager can be easily obtained.
- A review date or a period of time for periodical review of an employee can be specified and later queried to obtain a list of those due for review.
- Further Customization of reports as per user requirement

Health & Safety Feature:

- Managing Protective Equipment List
- Issue of Equipment List and Managing Stock
- Insurance Scheme For Employee
- Insurance Claimed by the Employee
- Define various Insurance Scheme in the system
- Accident Investigation

Recruitment:

- Identify Vacancy
- Application Received
- Process Application Received
- Interviews of potential candidates
- Appointments

Training Module:

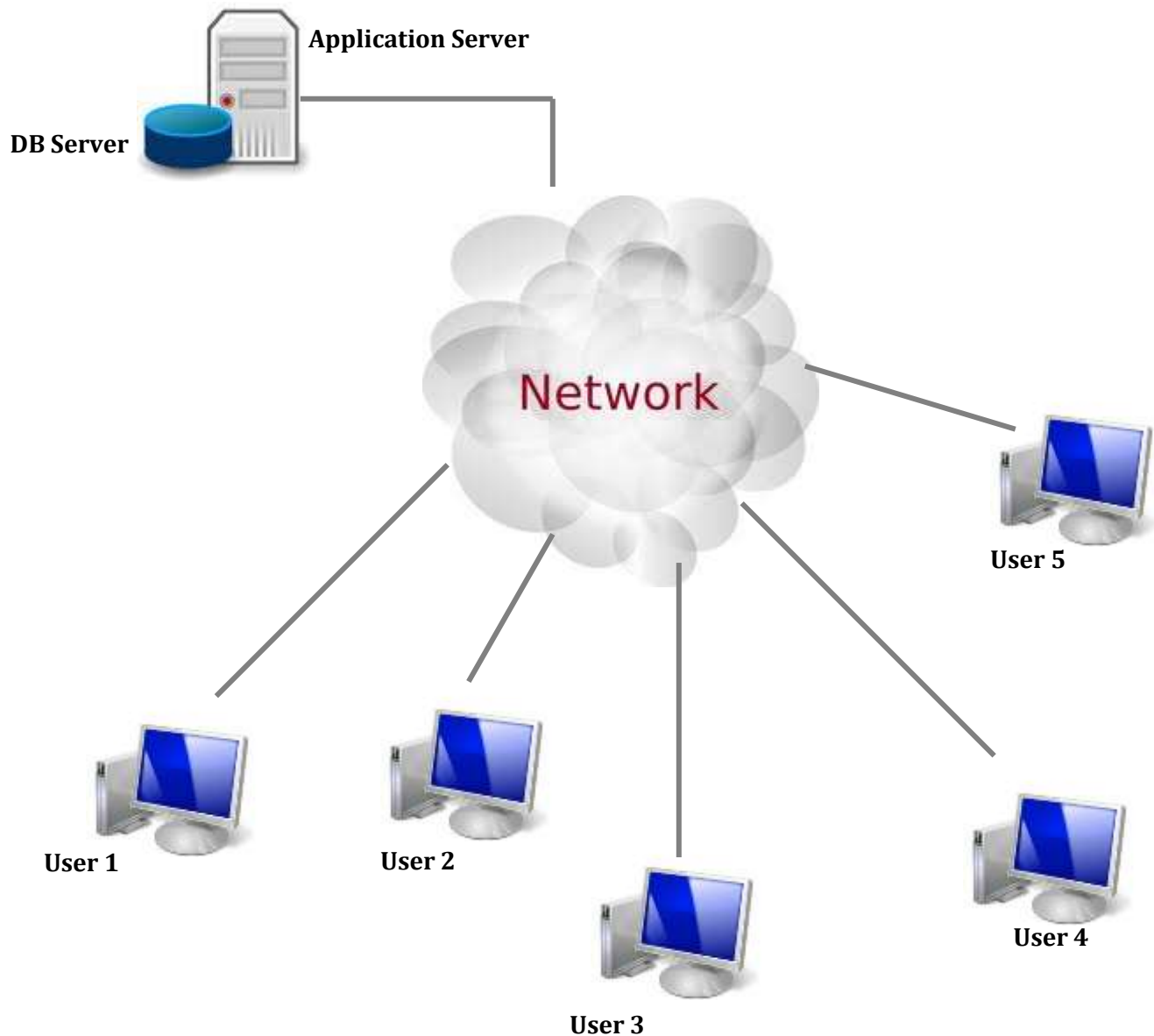
- Group Training Program
- Individual Training Program
- Complete Course
- External Training

Others:

- Custom Report Generator: Dynamic Report Generation & Formatting.
- On screen Keyboard helps people with handicap to enter details in the system.
- Includes several statistical reports for management use.

RAMUS® Enterprise

(Human Resource Management System)



Set level access permissions based on user across various modules. You can choose to show/hide a module, based upon your requirements. Each user will have a define user name and password to access the application.

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Technical Advantages of Web-Based HRMS (RAMUS® Enterprise)

- Web Based HRMS avoids the burden in **deploying/installation** on each client machine.
- We shall not have to enforce **VERSION CHECK** on client machine.
- Making periodic **Updates / Patches** shall be much easier.
- Making Standard Bug-Fixing and troubleshooting much easier and modular.
- Access Rights / Security related features are more centralized and effectively brings in an added security for all transactions done.
- The HRMS shall be accessible from any client machine within the LAN.
- Effectively, the HRMS shall be platform independent as it can also be accessed from LINUX / UNIX / APPLE MAC based Operating Systems.
- Technical Support / Maintenance on Database Management System shall be much easier.
- Web-Based HRMS shall have provisions to adapt or extend itself to Mobile Applications in future. This shall ensure that the application remains updated even in evolving technical environment in the forthcoming years.

Organizational Benefits

- **Increase in efficiency:** Centralized database with multi-user access means quicker access to complete Employee Profiles & HR Information.
- **Secured data:** Data stored in a central server with regular backups to reduce redundancy.
- **Effective Report Generation:** Report generation is effective with data stored in a centralized database reducing the dependency significantly on information stored in multiple data stores.
- **Information on Hand:** Information Flow becomes versatile with data in a central database. Staff and management may access the data from Anywhere and Anytime!
- **History data:** RAMUS® Enterprise allows users to maintain history data for trend analysis and other marketing efforts.

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- **Streamline business process:** RAMUS® Enterprise effectively helps organizations to streamline business processes and help increase revenue.
- **Cutting-edge Technology:** RAMUS® Enterprise shall lift you to new heights with its innovative technology and a product roadmap addressing its evolving business requirements
- **Integration:** RAMUS® Enterprise will easily integrate with 3rd party applications such as Accounting and ERP system to facilitate better information flow.